

# NPEA

## Courtesy Committee Guidelines

The courtesy committee will function year around (including summers). The committee can only be as effective as the members make it. Please notify any committee member by e-mail or phone if any of these events occur. This will help the committee act on any of the related events.

1. Flowers or candy bouquet will be sent in the case of an illness or surgery of an NPEA member/Board member, where hospitalization is necessary for four or more days.
2. A get-well card and a gift card will be sent to the NPEA member's home with an illness or out-patient surgery for four or more days.
3. A \$20.00 memorial will be sent in the case of an NPEA member's death.
4. A \$10.00 memorial will be sent in case of the death of the following:
  - a. Spouse of NPEA member
  - b. Parent of NPEA member
  - c. Child of NPEA member
  - d. Administrator or Member of immediate family
5. A sympathy card will be sent in case of the death of the following
  - a. Brother or sister of NPEA member
  - b. In-laws of NPEA member
  - c. School Board Members or immediate family
  - d. Parent, brother(s)/sister(s) of administrators

6. A card of congratulations and a piggy bank for all new babies of NPEA members.
7. A card of congratulations for any educational honors received by NPEA members.
8. A card of congratulations for marriage of an NPEA member.

Michelle Strickland - Chairperson

Katy Henderson – Co-Chairperson

Yvonne Bailey

Collette Sauer

Laurie Hatch

Dawn Folchert

Angela Ayres

Ginger Foust