

## **Community Relations – Communication with the Public**

### **Purpose:**

To identify the role and relationship of the Board of Education with the public regarding matters of public information.

### **Relevant To:**

Board of Education and Central Office Administrators

### **Responsible Officer:**

Superintendent of Schools

### **Modification History:**

This is a revision of the current policy #1100 which was adopted by the North Platte Board of Education on April 25, 1988.

### **Principles:**

1. The meeting and records of the Board of Education will be a matter of public information except when such meetings and records pertain to individual personnel matters, other classified matters, or those matters included in the Nebraska Statutes governing closed sessions of the Board of Education.
2. The Board of Education supports the rights of people to know about the programs and services being provided in the schools in the North Platte School District, and will make every effort to disseminate information.
3. All requests for information must be submitted to the superintendent of schools, and the superintendent or his designee, will act upon such requests fairly, completely, and expeditiously.
4. The official minutes of all meetings of the Board of Education, governing board policies and regulations, and all school district financial records will be open for public inspection at the offices of the superintendent. Any citizen who wishes to examine school district records may do so during normal duty hours.
5. Neither the superintendent nor other persons responsible for the custody of confidential files may release records pertaining to individual students or staff members to any citizen or any unauthorized person without the expressed written permission of the individual employee (or student, or student's parent), or when such records are requested by orders of the court, in writing.

### **Legal References:**

84-1410 Closed Sessions  
84-712 to 84-712.05 Public Records

Policy Adopted:	25 April 1988
Policy Revision Introduced:	13 November 2006
Policy Approved by the Board of Education:	11 December 2006